

ToR CHAIR

NFFC overview:

The National Fruit Fly Council brings together governments, growers and research funders to oversee implementation of the National Fruit Fly Strategy and to drive delivery of a cost-effective and sustainable approach to managing fruit flies across Australia.

The Council provides leadership and advice on strategic policy and RD&E issues about fruit fly to a range of stakeholders including the National Biosecurity Committee, Plant Health Committee, government, Hort Innovation, industry, the research community, and the public.

The role and functions of the Council are to:

- Coordinate and provide leadership for fruit fly efforts across Australia, promoting a shared responsibility among key stakeholders for strengthening and harmonising the Australian fruit fly management system
- Maintain the National Fruit Fly Strategy to present a contemporary view of the direction and key activities necessary to strengthen the capability, capacity and resilience of Australia's fruit fly management system and for maximising outcomes from RD&E investments
- Advise on the contribution of proposed fruit fly research to the advancement of the National Fruit Fly Strategy and engage with research groups to understand and stocktake research activities
- Advise on strategic fruit fly management issues and activities, promoting consistency with international standards, minimisation of duplication, and support for Australia's market access opportunities
- Oversee the implementation of the National Fruit Fly Strategy, including reviewing and reporting on progress to stakeholders
- Develop and implement a National Fruit Fly Council communications strategy
- Engage with relevant industry, government, research and community stakeholders to develop positions that reflect the national interests in fruit fly management that are integrated into the national biosecurity system

The National Fruit Fly Council is convened through Plant Health Australia, the national coordinator of the government-industry partnership for plant biosecurity in Australia, and in its current phase is supported through a Hort Innovation project.



Chair Appointment:

- Plant Health Australia (PHA) appoints an Independent Chair for the NFFC
- An Independent Chair is defined as a person not being (or acting as) a representative of a PHA, or our member organisations, nor a member of the co-investors in the NFFC project (i.e. Hort Innovation, The Department of Agriculture, Fisheries and Forestry, state governments, the fruit fly impacted horticultural industries).

Roles and Responsibilities of the Chair:

- Chair the NFFC meetings efficiently, effectively and inclusively in a way that encourages decisions and progress towards successfully implementing the NFFC project and National Fruit Fly Strategy. The entire NFFC meets twice annually, along with quarterly meetings of the NFFC executive.
- Have an appreciation of the NFFC objectives and achievements and the importance of the national fruit fly system in Australia with an understanding of government - industry partnerships.
- Liaise with Manager NFFC and other PHA staff on meeting agendas.
- Promote the objectives and achievements of the NFFC through their networks.
- The Chair does not have any special decision-making powers
- Exercise good governance, acting honestly and in good faith, declaring any Conflicts of Interest (see below) and ensuring members follow governance obligations.
- Allow fair and open discussion of matters which closely follow the meeting agenda.
- Be inclusive, enabling opinions to be heard from all members.

Conflict of Interest:

- The Chair warrants, to the best of their current knowledge, that they do not have a conflict of interest with their duties under the NFFC.
- If during the period an actual, perceived, or potential conflict of interest arises, the Chair must notify the Manager NFFC immediately of that Conflict and agree to take action to resolve that Conflict.



Time Commitment and remuneration:

The total estimated time commitment is about 14-17 days per year. This is comprised of:

- The Chair will be required to manage the two (2) full NFFC meetings per year (approx. 5-7 hr per meeting). This estimate does not include such time as is necessary to appropriately prepare, nor travel time.
- The Chair is required to manage the 4 executive committee meetings per year (approx. 3-5 hr per meeting or a maximum of 20 hrs face-to-face per year). This estimate does not include such time as is necessary to appropriately prepare.
- The Chair will be required to participate in the program of the two-day NFFC Symposium scheduled every 2 years (Next Symposium is scheduled for Jul 2023)
- From time to time the Chair may be required to represent the NFFC at meetings, official functions and other events (estimate 4 hours per quarter/16 hours per year).

Remuneration:

- Reasonable costs for Chair expenses associated with the position will be covered with an hourly, and daily rate.
- Costs will include time for travel to face-to-face meetings or events, reasonable preparation time for meetings, meeting or event attendance, attendance at the NFFC Symposium, and other representational duties as agreed upon such as at working groups, research symposia etc.
- Costs for the Chair will come from the Hort Innovation funded NFFC project, managed and administered by PHA.
- The contract with the Chair will be between PHA and the Chair. Rates will be determined by PHA.

Selection of a Chair:

- PHA will use this TOR to advertise for a new Chair. Respondents will be asked for a resume and a letter supporting their application to the role
- The length of the contract will be at least 2 years
- Applications and questions will be collated by PHA
- Selection of the Chair will be through a committee of no more than 3 people including:
 1. PHA CEO
 2. representative from Hort Innovation
 3. member of the NFFC Executive.
- PHA will provide secretariat support to the NFFC Chair selection committee.



Selection criteria will include:

1. Influential communicator – and ability to lead without an authorising environment
2. Exceptional ability to cultivate productive relationships
3. Exemplary personal drive and integrity
4. Ability to attend/meet all NFFC Chair requirements
5. Demonstrated experience at Chairing national bodies in agriculture, agribusiness, biosecurity, or other relevant plant industries fields
6. Strong working knowledge of either the Australian fruit fly system, or national issues in horticultural, or the ability to rapidly gain this knowledge

How to apply

Send your resume and a letter supporting your application to Mila Bristow mbristow@phau.com.au before COB Tuesday 31 January 2023.

